

Higher Education and Scientific Research

Department of Studies, Planning and Follow-up

Department of Studies and Planning



College Creation Form

University Name:

College Name:

Scientific Departments:	1-	2-	3-
	4-	5-	6-
Administrative divisions	1-	2-	3-
	4-	5-	6-

First: Planning and organizational structure

Is there a corresponding specialization for the college:	Yes <input type="checkbox"/>	All of it <input type="checkbox"/>	
Number of new sections	() Section		
Vision, mission and objectives of the college and its departments			
Having specific goals for the college?	Yes (attach) <input type="checkbox"/>	All of it <input type="checkbox"/>	
Having specific goals for each department or branch?	Yes (attach) <input type="checkbox"/>	All of it <input type="checkbox"/>	
Clarity in the formulation of goals?	Yes <input type="checkbox"/>	To some extent <input type="checkbox"/>	All of it <input type="checkbox"/>
Economic feasibility and organizational structure			
Is there an economic feasibility study for	<input type="checkbox"/>	Exist but are fulfilled to some extent <input type="checkbox"/>	Non Exist <input type="checkbox"/>
	Yes and meet the requirements		

the establishment of the college?			
Is there an organizational structure for the college that includes the scientific and administrative structure? ()	Yes and meet the requirements <input type="checkbox"/>	Exist but are fulfilled to some extent <input type="checkbox"/>	non Exist <input type="checkbox"/>

II. Material Supplies

University Buildings

Building Location	Governorate	Eliminate	Mahalla	Nearest function point
University				
Is the building conveniently located?	<input type="checkbox"/>	Convenience	To some extent	Inappropriate
Is the building suitable for university study?	<input type="checkbox"/>	Convenience	To some extent	Inappropriate
Is the building the university?	<input type="checkbox"/>	Owned	Rented	Awarded
University Building Area Square meter			
Administration Space Square meter			
Faculty Space Square meter			
Green space in the college Square meter			
Number of computers	() Calculator			
Number of classrooms	() Hall			
Classroom Space Square meter			

*Number of laboratories	() Laboratory
* Laboratory space with supplies Square meter
*Number of workshops	() Workshop
* Workshop space with supplies Square meter
Number of seats in the library	() Seat
The number of book titles that can be provided and in the exact and imprecise specializations required for development	() Address
Library space Square meter
Club Space Square meter
Sanitary Area Square meter
Number of health seats in facilities:	() Seat
Space for sports and artistic activities Square meter
Green space in the college Square meter

III. Human Requirements

Number of Faculty Members	On the permanent angel ()	Timer ()
Number of faculty members distributed by sex:	Males ()	Females ()
The number of faculty members and specialization distributed according to scientific title	Assistant Lecturer () Lecturer () Assistant Professor () Professor ()	

The number of faculty members and the supporting specialization (inaccurate) distributed according to the scientific title	Assistant Lecturer () Lecturer () Assistant Professor () Professor ()	
* Number of laboratory supervisors: ()		
Number of employees in the administration	On the permanent angel ()	Timer ()
Number of employees in the department distributed according to the certificate	Intermediate Fmadon () Preparatory () Institute () Bachelor ()	
	Higher Diploma () Master () PhD ()	
Number of students planned for admission to the new year:	() Student	

Note: The mark (*) excludes these paragraphs from some humanitarian disciplines

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Departments / Branches Creation Form

University Name: Faculty Name:

Departments in the college:	1-	2-	3-
	4-	5-	6-
Administrative divisions	1-	2-	3-
	4-	5-	6-

First: Planning and organizational structure

Is there a corresponding specialization for the department/branch at the university:	Y <input type="checkbox"/>	All of it <input type="checkbox"/>	
Number of new new sections:	() Section		
<u>De</u>			
Having specific goals for the department?	Yes (attach) <input type="checkbox"/>	All of it <input type="checkbox"/>	
Clarity in the formulation of goals?	Yes <input type="checkbox"/>	To some extent <input type="checkbox"/>	All of it <input type="checkbox"/>
Is there an economic feasibility study for the development of the department (attached)?	Yes and meet th <input type="checkbox"/> requirements	Exist but are fulfilled to some extent	non Exist <input type="checkbox"/>

II. Material Supplies

University Buildings

Building Location	Governorate	Eliminate	Mahalla	Nearest function point		
University						
Is the building conveniently located?	<input type="checkbox"/>	Convenience	<input type="checkbox"/>	To some extent	<input type="checkbox"/>	Inappropriate
Is the building suitable for university study?	<input type="checkbox"/>	Convenience	<input type="checkbox"/>	To some extent	<input type="checkbox"/>	Inappropriate
Building Area Section Square meter					
Management space Square meter					
Faculty Space Square meter					
Number of computers	() Calculator					
Number of classrooms	() Hall					
Classroom Space Square meter					
*Number of laboratories	() Laboratory					
* Laboratory space with supplies Square meter					
*Number of workshops	() Workshop					
* Workshop space with supplies Square meter					
Sanitary Area Square meter					
Number of sanitary seats in facilities:	() Seat					
Number of health seats in facilities:	() Seat					

Space for sports and artistic activities Square meter
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III. Human Requirements

The number of faculty members on the permanent staff in the exact specialization distributed according to the scientific title:	On the permanent angel ()	Timer ()
The number of faculty members on the permanent staff in the exact specialization distributed according to the scientific title:	On the permanent angel ()	Timer ()
Number of faculty members distributed according to gender:	Males ()	Females ()
Number of faculty members and specialization distributed according to scientific title	Assistant Lecturer () Lecturer () Assistant Professor () Professor ()	
* Number of laboratory supervisors: ()		
Number of employees in the administration	On the permanent angel ()	Timer ()
Number of employees in the department distributed according to the certificate	Intermediate and below () Preparatory () Institute () Bachelor ()	
	Higher Diploma () Master () PhD ()	
Number of students planned for admission to the new year:	() Student	

Note: (*) This paragraph is excluded from some humanitarian disciplines.

1. The forms are organized for each department / scientific branch and the college / institute building separately and delivered with the minutes of the committee.
2. The pages of the forms shall be signed by the Chairman and all members of the Committee.